



LONDON CHURCH PLANTING ACADEMY

TERMS OF SALE

ATTENDANCE

To attend a course, whether physically or via webinar, or to access course materials online, you must have paid in full the balance for the term, semester or year.

WITHDRAWAL AND REFUNDS

Withdrawal from a course on which you have enrolled should be made in writing to planting@co-mission.org. Full refunds will be offered for cancellations made up to two weeks before the commencement of the term or semester. There will be a £25 administration fee to process the cancellation. If you wish to withdraw from a course during the term, semester or year for which you have paid you may apply for a refund of course fees for the remainder of the term, semester or year calculated on a pro rata basis minus a 2 week notice period. However, for course products (whether term, semester or year) costing less than £100, no refund is available once the course has commenced.

FILMING/PHOTOGRAPHY

Attendees should be aware that any audio/video footage & photographs taken during the event may be used to publicise the London Church Planting Academy. Co-Mission Initiative Trust, as the current legal framework for the LCPA, owns the copyright for all such material.

COURSE SCHEDULE AND DETAILS

The London Church Planting Academy, while seeking to maintain the very highest standards of training, reserves the right to change course timetable, curriculum, meeting regularity, format, venue and trainers at any point.

DATA & PRIVACY

The London Church Planting Academy will not pass on your personal details to third parties other than in accordance with our legal obligations or directly related to enrolment on a course – for example providing necessary information to the training provider. For more information on privacy and personal data usage please see the Privacy Policy on this site.

LIABILITY

Neither Co-Mission Initiative Trust nor the London Church Planting Academy nor the Venue accept responsibility for any personal property nor will be liable for any loss, injury or damage to any person (including you) or property however caused in any circumstances, unless due to the negligence of the LCPA or the Venue.

CHILDREN

No child under the age of 18 will be allowed to enroll on any course of the London Church Planting Academy or attend meetings, whether physically at the Venue or online.

PETS

Guests are not allowed to bring pets to the Venue, with the exception of guide dogs for the blind, dogs for the deaf and assistance dogs for people with disabilities. Please contact admin@londonplantingacademy.org should you need to do so.

SMOKING

Smoking is prohibited within the London Church Planting Academy venue.

UNACCEPTABLE BEHAVIOUR & DISMISSAL

The London Church Planting Academy reserves the right to dismiss anyone from a LCPA course at any time for any lawful reason. In the case of dismissal, the LCPA and CMIT are not under obligation to refund any money received for future training sessions. For more information on unacceptable behavior and disciplinary procedure please refer to the [LCPA code of conduct](#).

FORCE MAJEURE CANCELLATION

If due to circumstances beyond our control, it is impossible to operate LCPA training, all persons enrolled will be refunded the course fees for the remainder of the term, semester or year calculated on a pro rata basis. There will be no processing fee taken for this and notice period is required. Any travel or other external costs incurred in advance are entirely the attendee's responsibility.